Swachh Evam Harit Vidyalaya Rating
Clean and Green School Rating

Department of School Education & Literacy
Ministry of Education | Government of India

Swachh Evam Harit Vidyalaya Rating (SHVR)

Evaluator User Guide

Mobile Application



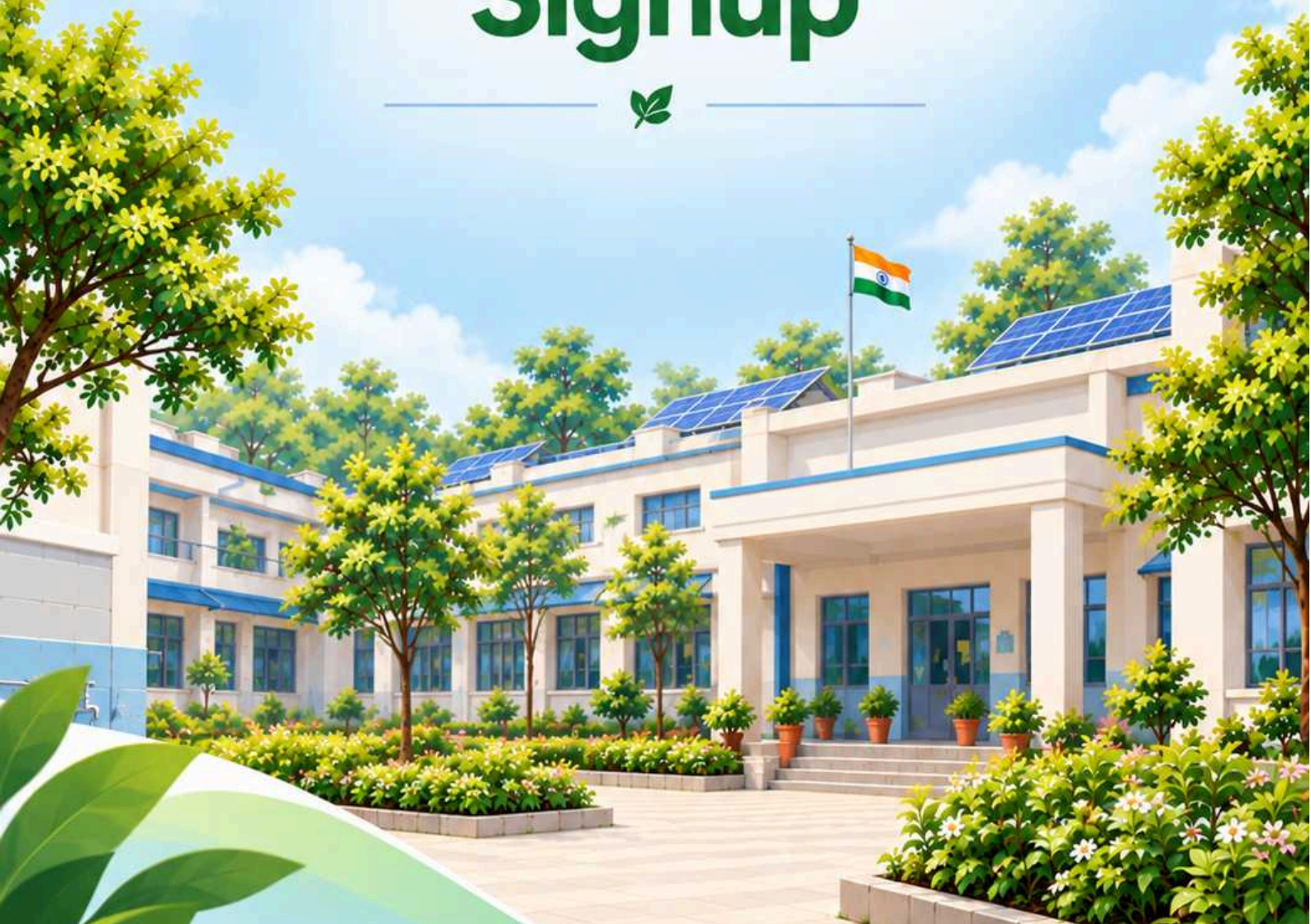
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Section A

Login and Signup



Step 01

Download the Mobile App

Download the PRASHAST Mobile App from the:

- App store and play store
- Search for "SHVR" in the search bar or scan the QR code given here After installation, open the application.

Scan the QR Code and get the access to SHVR Mobile App download page.

for android

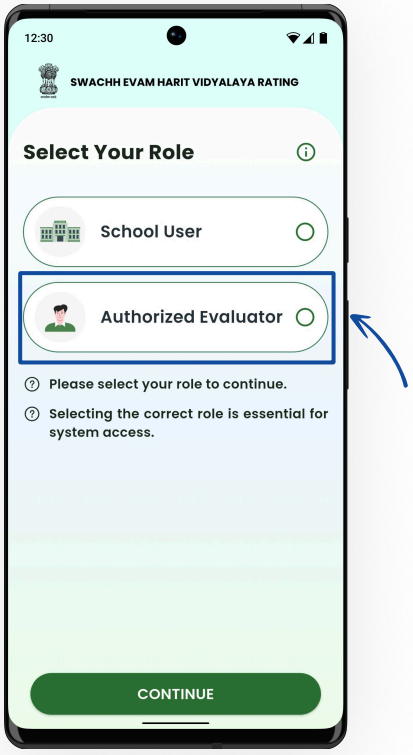
for iOS

Step 02

After installing the application

Open the SHVR App

- In the Opening screen select the role as “Authorized Evaluator”
- Tap Continue



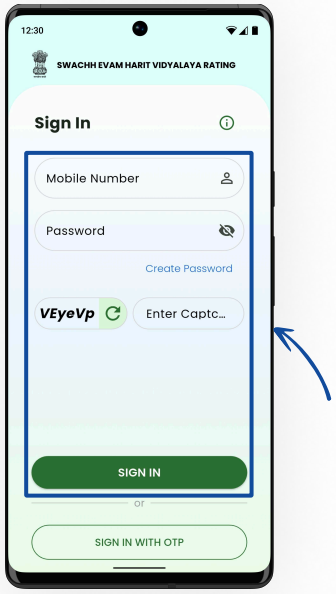
Step 03

Evaluator Login

If you are already registered on SHVR app:

- Enter your Mobile Number
- Enter your Password.
- Enter the Captcha displayed on the screen
- Tap Sign In.

After successful login, you will be redirected to your Account. If you have not registered on app, you must first complete the signup process.



Step 04

Evaluator Sign-up

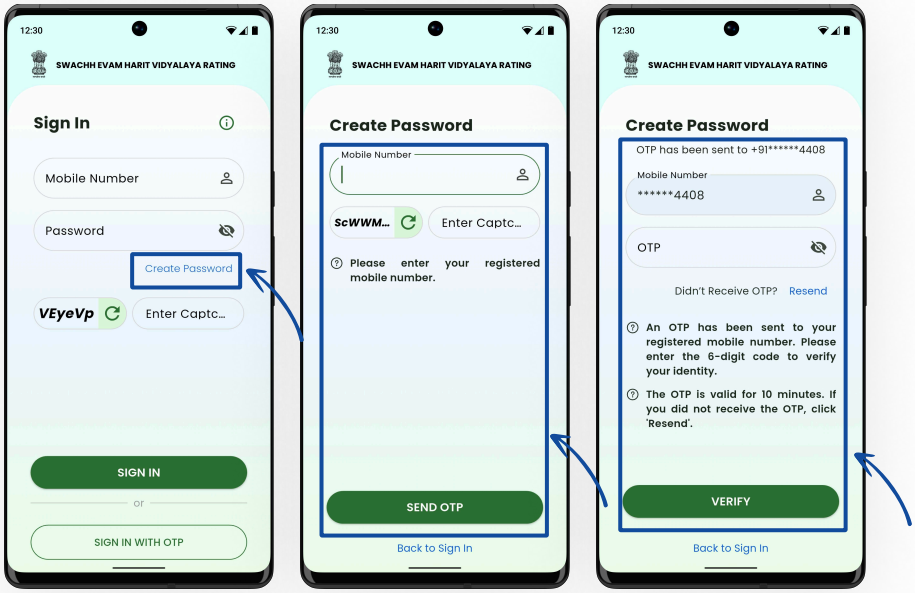
If you are using SHVR app for the first time, tap Create Password.

Enter the following details:

- Registered Mobile Number
- Captcha displayed on the screen
- Tap Send OTP.

A 6-digit OTP will be sent to the registered mobile number

Enter the OTP and tap Verify



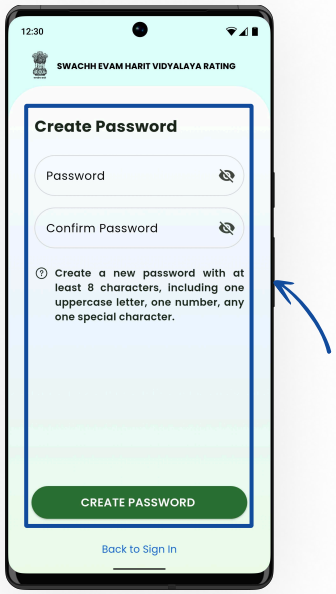
Step 05

Create Password

You will now be asked to create a password for your account. Enter the following details:

- Enter your Password
- Re enter the password to confirm it.
- Tap Create Password

Your password has be created successfully. You can now use the password to login into your account.



Step 06

Login using OTP

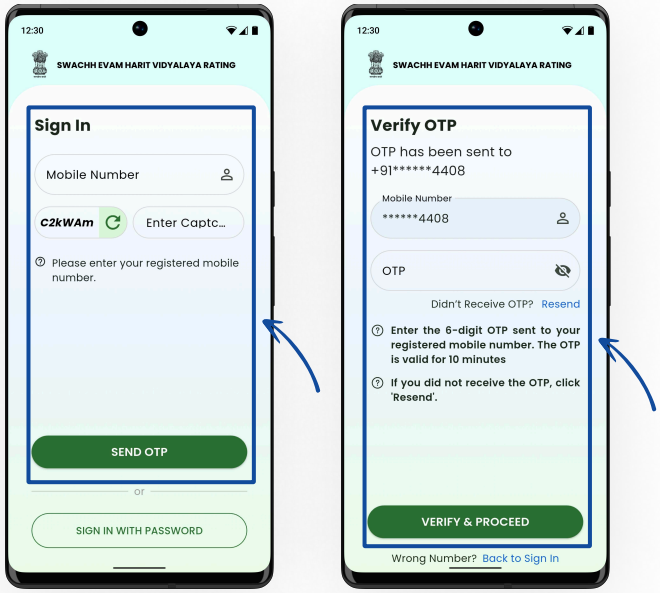
If you want to login using OTP, click on sign in with OTP button and enter the following details:

- Registered Mobile Number
- Captcha displayed on the screen
- Tap Send OTP.

A 6-digit OTP will be sent to the registered mobile number

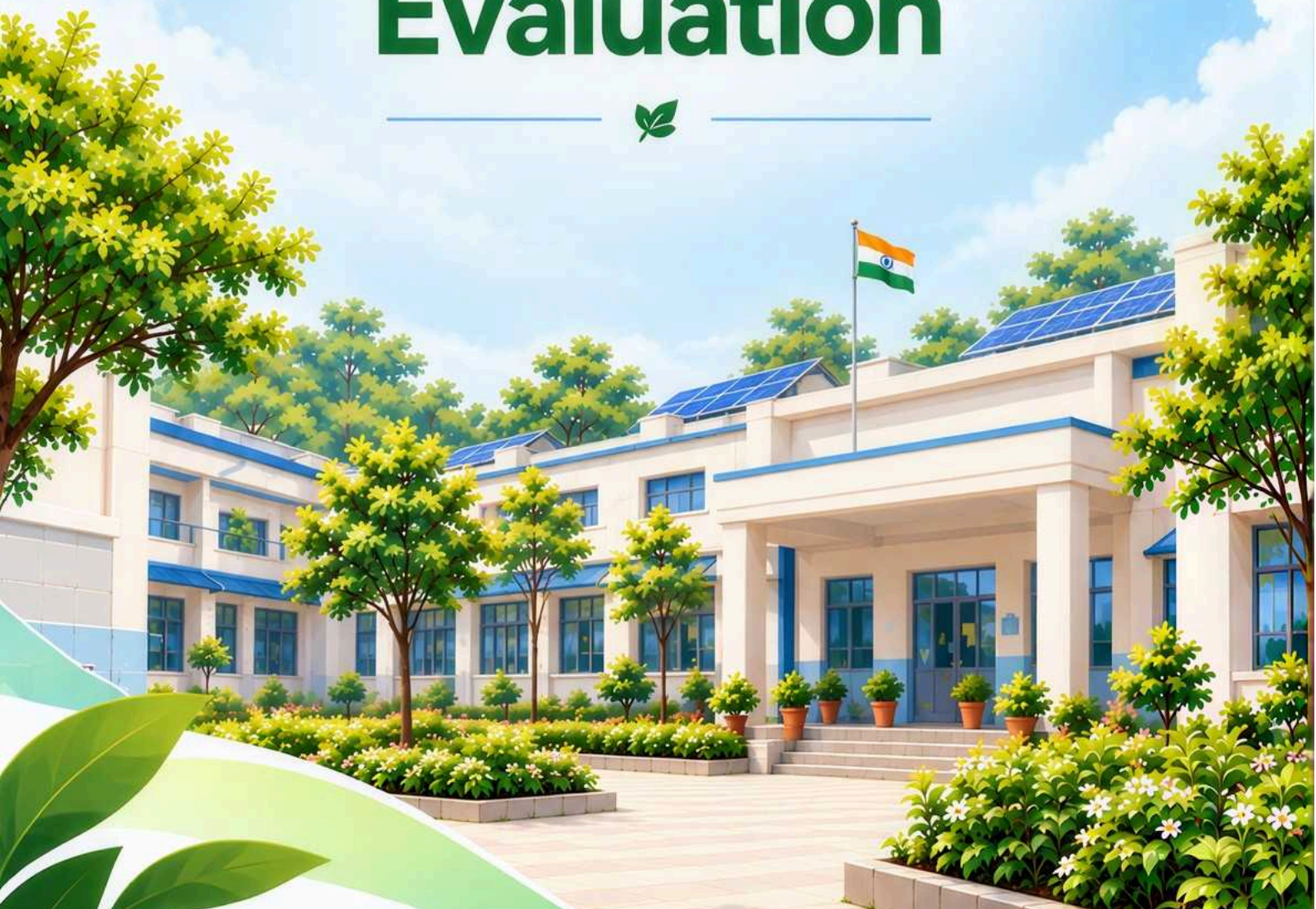
- Enter the OTP and tap Verify & Proceed.

After successful login, you will be redirected to your Account.



Section B

School Evaluation



Step 07

Evaluation Dashboard

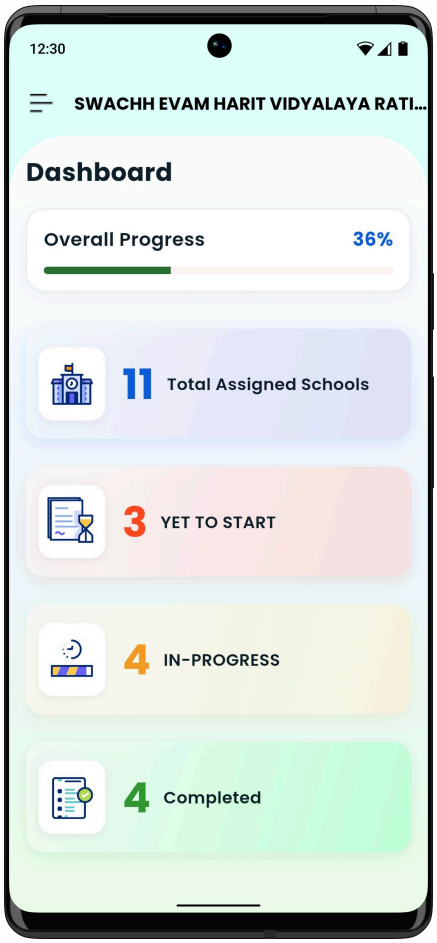
After successful login, you will be redirected to the Evaluation Dashboard.

On this screen, you can view:

- Total Schools Assigned to you
- Schools Pending for Evaluation
- Schools In Progress
- Schools Completed

You can also view the overall evaluation progress percentage displayed at the top of the screen.

To view the list of schools assigned to you, tap **Total Assigned Schools.**



Step 08

View Assigned Schools

After clicking on **Total Assigned Schools**, you will see the list of schools assigned to you along with their evaluation status.

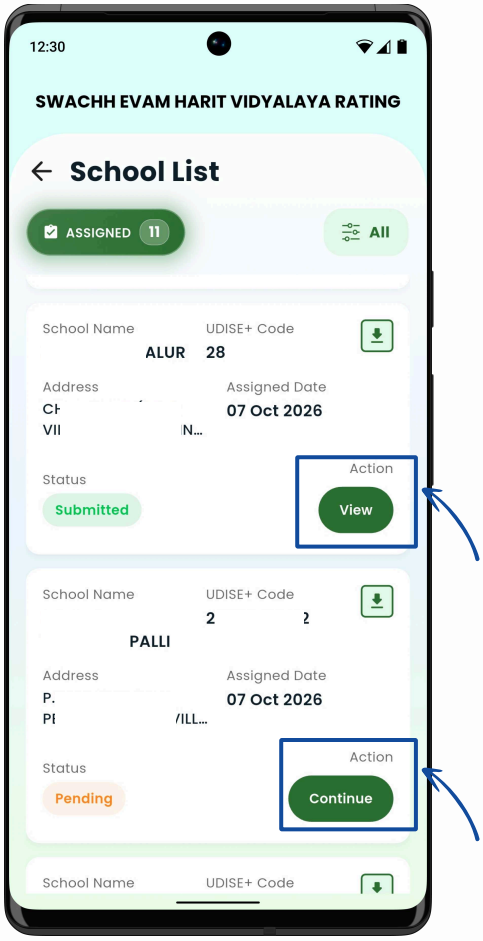
For schools with **Pending** status:

- Tap **Continue** to begin the evaluation.

For schools with **Completed** status:

- Tap **View** to view the submitted evaluation.

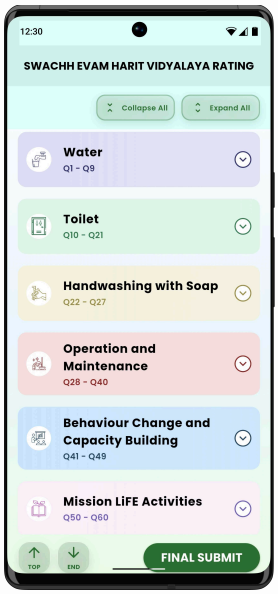
You can also Tap the **Download** button to download the responses submitted by the school.



Step 09

School Evaluation

After clicking Continue for a pending school, you will be redirected to the School Evaluation screen.



Step 3.1 – Review Category Responses

You will see six different evaluation categories

- Tap the first category to view the responses submitted by the school.
- Review each question and verify whether the response submitted by the school is correct

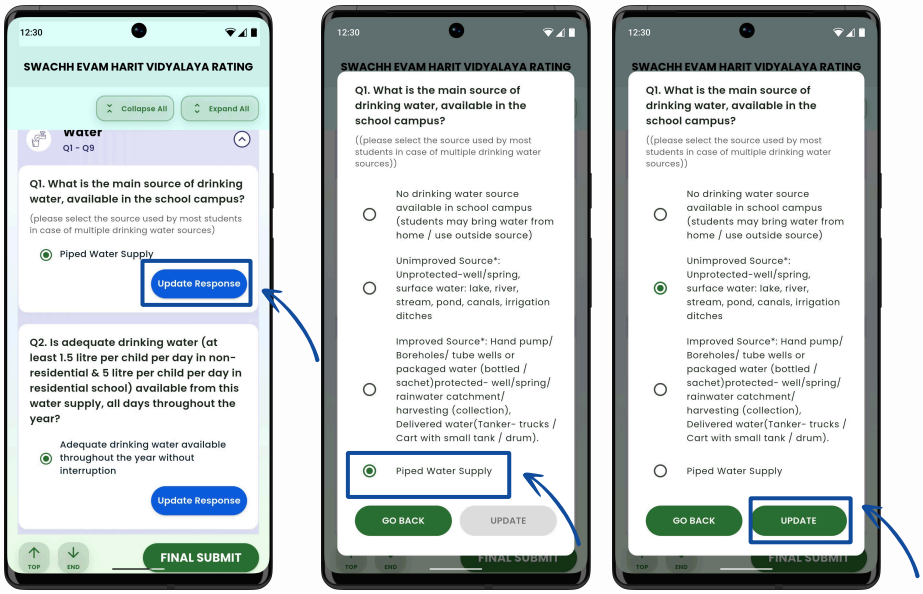
Step 09

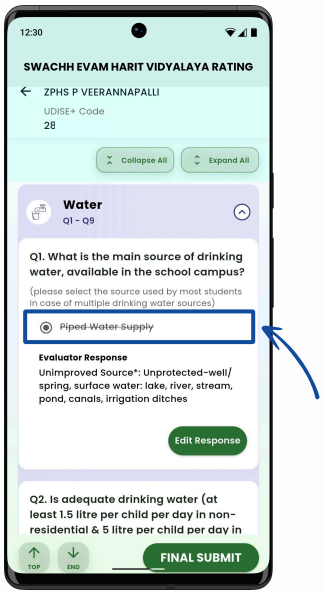
Step 3.2 – Update Incorrect Responses

For each question

- If the response is correct, proceed to the next question.
- If the response is incorrect, tap Update Response.
- Select the response that you consider correct.
- Tap Update.

After updating, the revised response will be displayed on the screen.





Step 09

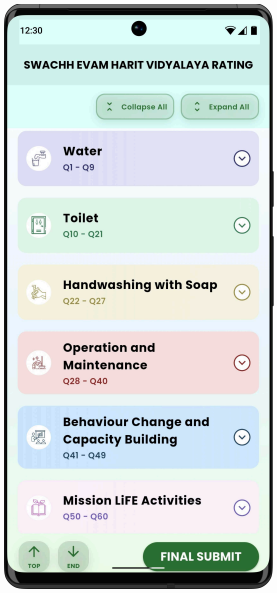
Step 3.3 – Complete Evaluation for All Categories

Repeat the above process for all questions in the category.

After completing one category:

- Open the next category.
- Review and verify all responses.
- Update responses wherever required.

Repeat this process for all six categories

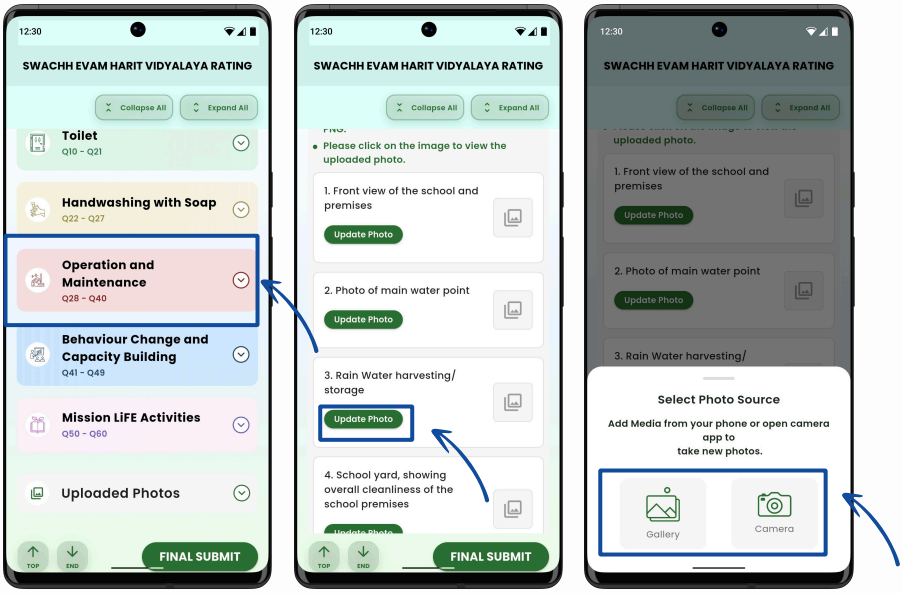


Step 3.4 – Verify and Update Photos

After completing the verification of all categories, review the photographs uploaded by the school.

If any photograph needs to be updated:

- Tap Update Photo
- Select either Add from Gallery or Camera.
- Upload the appropriate photograph.



Step 09

Step 3.5 – Final Submission

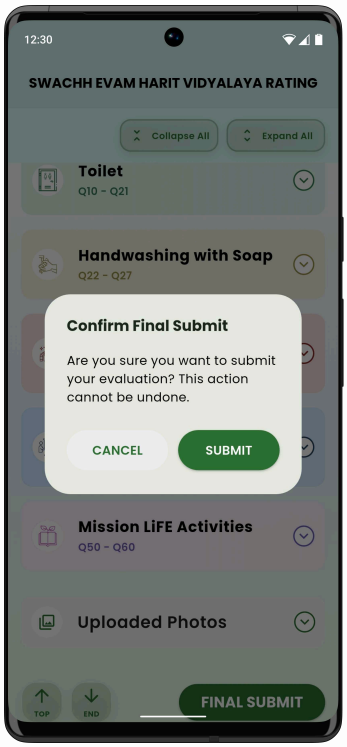
After verifying all responses and photographs

Tap Final Submit.

- A confirmation pop-up will appear on the screen.
- Read the instructions carefully and tap Submit.
- Enter your remarks and feedback.
- Tap Submit to complete the evaluation.

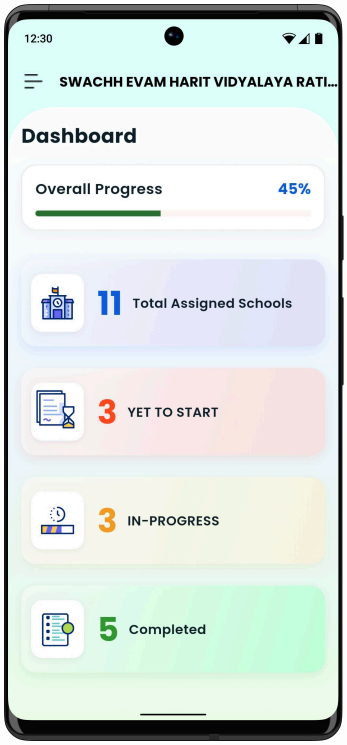
After successful submission:

- You will be redirected to the Home Screen.
- Your overall evaluation progress will be updated.



Step 3.6 – Complete Evaluation of Remaining Schools

Repeat the above steps for all pending schools assigned to you until all evaluations are completed.




Thank You!